



**Chatham-Kent Food Policy Council  
Minutes  
Wednesday January 14, 2015 – 5:30-7:30pm  
United Way of Chatham-Kent, Board Room**

In attendance: Lyndsay Davidson (staff support), Ron Carnahan (Chair), Helen Heath, Stephanie Watkinson, Derwyn Armstrong (co-chair), Hazel Moore, Elaine Lewis, Hayley Smith, Dina Edwards, , Rick Bradley, Sarah Daniels, Dr. David Colby, Paul Spense, Judy Sokolowski, Paul Warriner, Julie Zaylor, Tracey Landry-Jardine, Carina Rodgers.

Regrets: Todd Lozon, Penny Daniels, Rick Kucera, Audrey Ansell, James Snyder, Lynny Hoskins (admin support), Marsha Coyne, , Kurtis Allaer, , Matt Dupuis, Mike Buis, Brittany Watson, Coraine Wray, Eric Fitzgerald.

	<b>Discussion</b>	<b>Action Item</b>
1.0 Welcome, Explanation of Feedback Process	Ron welcomed everyone and introductions were done. Lyndsay gave a brief description of the new feedback process that will be used at the end of the meeting.	
2.0 Approval of Agenda	Agenda was approved by Rick and seconded by Derwyn	
3.0 Approval of Minutes from November 12, 2014	Minutes from November 12, 2014 were approved by Stephanie and seconded by Hayley	
4.0 Working Group Updates		
4.1 Update on Gleaning and Edible Gardens Literature Review	Consultants have been hired and are beginning the process of developing the best practice recommendations and completion of a literature review. The consultants will be coming to Chatham-Kent on January 23 <sup>rd</sup> to meet with key stakeholders for the edible landscaping. Rick, Judy, Stephanie and Ron are interested in helping with this.	
4.2 Food Access and Availability	4.2.1 – Gleaning program – Lyndsay has been working on the draft volunteer policy and hopes to get it done by the spring. Sarah updated that they have been working on drafting some of the documents for the produce to ensure that we have the correct	

<p>4.3 Food Skills</p> <p>4.4 Community Food Centre</p> <p>4.5 Sustainable Seafood-</p>	<p>information for the participants when they are preparing the produce.</p> <p>4.3.1 CK Branding – Warriner Winterberries joined in the fall. Paul gave feedback that many people were noticing the branded stickers that were used.</p> <p>4.3.2 Edible Gardening – we will be meeting with community partners and key stakeholders with the consultants to get the conversations started. This will give us some more direction to move forward.</p> <p>4.2.4 Composting – looking to host the workshops again, Lyndsay will connect with Steve to see if he is interested in offering them again.</p> <p>We have received the first draft of the report and provided feedback on it already. We are looking at the end of March for the community event to begin discussions about next steps.</p> <p>4.5.1 Description of project actions</p> <ul style="list-style-type: none"> <li>• Lyndsay provided a description of the activities that that the group has started to plan including the development of YouTube video, t-shirts, poster/billboards ads, award recognition program for grocery stores, contest to develop a logo, creation of a children’s book, inclusion of sustainable seafood in the NFB data collection and letter campaign to local grocery stores.</li> <li>• Dina provided some additional feedback – need to get head office on board as sometimes it is difficult for the local store as they don’t have a say in what product is available.</li> <li>• Suggestion to have material/resources prepared and get approved by store first – these are available for distribution or interest for the community. Committee will draft the documents.</li> </ul> <p>4.5.2 Approval of position statement</p> <ul style="list-style-type: none"> <li>• The CKFPC reviewed the position statement. A recommendation was made to change the wording to use bullet points. Motion to approve the statement with the recommended change was made by Tracy and seconded by Dina.</li> </ul>	<p><b>Action:</b> Committee will draft the resources and will have available before letters are sent out.</p>
<p>5.0 Old Business</p> <p>5.1 Update on Training</p>	<p>The CKLIP community Connections workshop is coming up – please let Lyndsay know if you are interested in attending. Ron will attend.</p>	<p>Action: Lyndsay to register Ron.</p>

<p>5.2 Procurement Research &amp; Programming</p>	<p>Met with Riverview Gardens staff and the staff from Sustain Ontario involved with the procurement project in December. RVG is already doing a lot of local food procurement and discussed ways to continue to improve and that they need to showcase the work they have already done to the community.</p>	
<p>5.3 CKAD – Kitchen Incubator Survey</p>	<p>Lyndsay updated on the health unit kitchen- they are still trying to secure a caterer so at this time this isn't a space that could be used. Some concern was expressed by the council about the incubator project. A motion was made to take these concerns to the CKAD for discussion. Motion – Based on the report produced, there doesn't seem to be enough support to move forward, there are concerns with spending additional funding (ie business plan) on the kitchen incubator project. Motioned by Judy and seconded by Tracy.</p>	<p>Action: Lyndsay to take the concerns to the CKAD and report back.</p>
<p>5.4 Healthy Kids Community Challenge</p>	<p>Carina gave an update on the HKCC – to date we are still waiting on more information from the Ministry. They are in the process of hiring a coordinator for the position and will update as more information becomes available. There is a teleconference with the Ministry next week so hopefully more information will be available after that.</p>	
<p>5.5 Healthy Communities Funding Update</p>	<p>Funding has been received – due to the delay we have asked for some changes to the funding which have been approved.</p>	
<p>5.6 Let's Talk Food – Community Food System Assessment</p>	<p>Waiting on the report – will have it soon.</p>	
<p>5.7 Nutritious Food Basket Data</p>	<p>Lyndsay shared the results of the NFB data and which areas had higher increases. For the most part all the areas did have an increase.</p>	
<p>5.8 Update on Membership</p>	<p>The request for new board members from the Board of Health will be going in January so we will have our 2 reps from the BOH at our next meeting. After that we will be able to take the request to council for a member from Municipal council</p>	
<p>6.0 New Business 6.1 Survey – Food Council assessment</p>	<p>We have received a request from an outside research group to complete an online survey. If we have at least 10 responses we will be able to receive specific information about our council, otherwise our data will be included in the report with results from</p>	<p>Action: Lyndsay to resent survey out.</p>

	everyone else. Please take a moment to complete the survey.	
7.0 Update/sharing on happenings in CK	<p><b>Lyndsay</b> – Fed Up – the movie will be showing tonight at the Capital Theatre – the health unit Dietitians will be posting a review of the movie after it is done.</p> <p><b>Helen</b> – Campaign is wrapping up next week for the United Way – they are currently \$200,000 off of their goal which will impact agencies. Pledges are still being accepted.</p>	
8.0 Feedback	<p>To help ensure that the FPC is moving forward collaboratively, we are asking everyone to provide some feedback on the group. Once we have this feedback, we will look for themes, commonalities, and bring all this back to the group to discuss at our meeting in March. From there we will develop some next steps to move these recommendations forward.</p> <p>What went well/was effective?  One area for improvement?  What would you like to see the CKFPC do to move food forward in CK?</p>	<p><b>Action:</b> Responses will be collated and sent out to the group to review.</p>
9.0 Adjournment	Meeting was adjourned at 6:45 pm	

Next Meeting Dates:

Large Group Meeting: Wednesday January 14<sup>th</sup> at the United Way office, 425 McNaughton Ave West, 5:30-7:30 pm

Individual Committees

Food Skills – meetings will be the second Tuesday of the month from 5-7 pm at the Health Unit, 435 Grand Ave West

Food Access and Availability – meetings will be the third Tuesday of the month from 5-7 pm at the health unit.