



**Chatham-Kent Food Policy Council  
Minutes  
Wednesday March 11, 2015 – 5:30-7:30pm  
United Way of Chatham-Kent, Board Room**

In attendance: Lyndsay Davidson (staff support), Ron Carnahan (Chair), Helen Heath, Stephanie Watkinson, Derwyn Armstrong (co-chair), , Elaine Lewis, Hayley Smith, Dina Edwards, , Rick Bradley, , Dr. David Colby, Paul Spense, Judy Sokolowski, , Tracey Landry-Jardine, Carina Rodgers, Mike Buis, Noreen Blake, Rebekah Hack (dietetic intern), Eric Fitzgerald.

Regrets: Todd Lozon, Penny Daniels, Rick Kucera, Audrey Ansell, James Snyder, Lynnly Hoskins (admin support), Marsha Coyne, , Kurtis Allaer, Matt Dupuis, Brittany Watson, Coraine Wray, Hazel Moore, Sarah Daniels, Paul Warriner, Julie Zaylor

	<b>Discussion</b>	<b>Action Item</b>
1.0 Welcome	Ron welcomed everyone and introductions were done.	
2.0 Approval of Agenda	Add 4.2.4 Food Skills Report and Next Steps Agenda was approved by Hayley and seconded by Rick	
3.0 Approval of Minutes from January 14 <sup>th</sup> , 2015	Minutes from January 14, 2015 were approved by Rick and seconded by Derwyn	
4.0 Working Group Updates		
4.1 Food Access and Availability	4.1.1 – Gleaning Program Decision was made by the committee that we would start small (3 crops) and use a core group of volunteers. This will allow us to develop the training program and test it out with the group to work out any issues. The report is almost done and will be sent out.	Action: Lyndsay to send out report when ready
4.2 Food Skills	4.2.1 CK Branding – The new display is finished and is available for use  4.2.2 Edible Gardening – meeting with the consultants and the community partners went	Action: Lyndsay to share

<p>4.3 Community Food Centre</p> <p>4.4 Sustainable Seafood</p>	<p>really well and the report is expected shortly.</p> <p>4.2.3 Composting – Steve Parr is interested in doing the workshops again. Two dates will be scheduled in May for Chatham and Wallaceburg. Events will be held at the libraries again as this was very successful last year.</p> <p>4.2.4 – Food Skills report and Next steps The report that was being completed by the dietitians at the health unit was shared with the Food Skills working group. One of the recommendations included looking at ways to support groups and organizations providing food skills to the community. The food skills workgroup is planning to create a networking day to bring groups together to begin to work on this.</p> <p>Date for the workshop is March 31<sup>st</sup> and will be held at the Cultural Centre in studio One. If you are interested in attending, please let Lyndsay know.</p> <ul style="list-style-type: none"> <li>• Question for Ron as to if we should be presenting to municipal council? Dr Colby indicated that it would depend on what our ask is for council. Support in principal is easy but if we are looking for funding this would be more difficult. What do we want? Some discussion that going to council would allow us to get awareness out to the community.</li> <li>• Elaine – suggestion to do it in stages</li> <li>• Additional comments that we could consider building the centre in Chatham with CFCC, and then in the future go ahead and develop hub sites with partners</li> <li>• Lyndsay explained the limits of the CFFC organization</li> <li>• Ron – if we build it with a focus on one community, you may lose all the support from the other communities.</li> </ul> <ul style="list-style-type: none"> <li>• Rick indicated that he would look at what other organizations had done so we could use these examples for support – he did and found that all the organizations were in such a variety in the programs and complexity – it will be challenging to come up with a tool/resource for sales.</li> <li>• Dr Colby indicated that many stores have programs already. Need to convince the stores to stock them entirely.</li> <li>• Rick felt that we need to convince consumers to buy before stores will change</li> </ul>	<p>report when available.</p> <p>Action: Lyndsay to share the presentation and also the report when final.</p> <p><b>Action:</b> decision to send letters before resources are developed. May take 6-8 week to hear anything from stores after the letters are sent. Will reconvene group to develop the resources.</p>
---	--	---

	<ul style="list-style-type: none"> <li>• Dr Colby gave the example of McDonalds using sustainable seafood with their Filet O’Fish</li> </ul>	
5.0 Old Business		
5.1 Update on Training	Ron attended the CKLIP community Connections workshop - supporting integration into community, shared some information about the event, good dialogue and discussions during the day. How to make new immigrants comfortable and welcome.	
5.2 Procurement Research & Programming	No update	
5.3 CKAD – Kitchen Incubator Survey	Lyndsay indicated that she had a discussion about the project and the concerns of the CKFPC with the CKAD and they were also in agreement that this should be done as part of a larger project and that it would not be possible as a stand-alone organization. We have moved forward with the consultant to come and do site visits of three possible locations. We should have a report in the next few weeks.	Action: Lyndsay to share report when complete.
5.4 Healthy Kids Community Challenge	No update yet – we are still waiting on funding.	
5.5 Healthy Communities Funding Update	Typically we receive our request to submit plans and funding requests – so far we haven’t had anything from the Ministry.	
5.6 Let’s Talk Food – Community Food System Assessment	Report is done and will have the final soon to share. Just going through graphic design.	Action: Lyndsay to share report when ready.
5.7 Update on Membership	Noreen Blake is joining us as the second member from the Board of Health – welcome. We still need to fill the municipal council member and this will be done shortly.	
5.8 Gleaning and Edible Landscape Literature Review	Last draft of the document is being reviewed. We will have the report shortly.	Action: Lyndsay to share report
6.0 New Business		
6.1 Feedback Discussion and next steps	Lyndsay shared the notes from the feedback received at the last meeting. Thank-you all for sharing this. There was a lot of good discussion about the notes as well as some tangible actions:	Action: Lyndsay to attach notes from feedback.

	<ul style="list-style-type: none"> <li>• Develop training/package for new CKFPC members – include a good understanding of the currently work being done and organizations working on it</li> <li>• Request to have a document/presentation showing the organizations that are working in the food system, how they interact, etc</li> <li>• Discussion about creating a closed facebook group</li> <li>• Consider hosting an annual meeting to share what we have done, to celebrate and to get awareness in the community</li> <li>• Continue to do the yearly (or more as required) Board of Health reports to share our work</li> <li>• With the concerns for lack of policy as an objective in our mission/vision. Consider doing a strategic plan. Motion: Dr Colby made the motion – To officially revisit our mission statement. Elaine seconded and amended that we put it into an attractive document to use as a tool. Amendment approved and final motion was approved with all in favour.</li> </ul>	<p>Action: Lyndsay to share the flow chart that she has been working on for our next meeting</p> <p>Action: Lyndsay to check into creating a closed facebook group</p> <p>Action: Lyndsay to get approval from management to revisit our mission statement. Date will be shared once booked.</p>
7.0 Update/sharing on happenings in CK	<p>Elaine – Farm to School – 16 schools are included and it is going well. Lot of good reports with a few challenges that they are continuing to work on. Two new farmers as well as all the same ones from the first year are involved.</p> <p>Dr Colby – Local food/Canadian food is an issue – London, Toronto, Kitchener are all looking at it as well. We need to have a municipally supported farmers market that provides year round food/marketing. Councillors love concrete things so maybe this is something we can highlight – need a market that is open 7 days a week, year round. Our intermittent markets don't work. Lyndsay talked about some new research around farmers markets not increasing access for those at high risk, focus is providing space for local food and not focusing on increasing access with markets, better at creating new opportunities for local food and businesses.</p>	
8.0 Adjournment	Meeting was adjourned at 7:40 pm by Tracy and seconded by Elaine.	

Next Meeting Dates:

Large Group Meeting: Wednesday May 13<sup>th</sup> at the United Way office, 425 McNaughton Ave West, 5:30-7:30 pm

Individual Committees

Food Skills – meetings will be the second Tuesday of the month from 5-7 pm at the Health Unit, 435 Grand Ave West

Food Access and Availability – meetings will be the third Tuesday of the month from 5-7 pm at the health unit.