



**Chatham-Kent Food Policy Council
Minutes
Wednesday May 13, 2015 – 5:30-7:30pm
United Way of Chatham-Kent, Board Room**

In attendance: Lyndsay Davidson (staff support), Ron Carnahan (Chair), Stephanie Watkinson, Derwyn Armstrong (co-chair), Elaine Lewis, Hayley Smith, Dina Edwards, Rick Bradley, Julie Zaylor, Eric Fitzgerald, Carmen McGregor, Amanda Goarley (nutrition student).

Regrets: Todd Lozon, Penny Daniels, Rick Kucera, Audrey Ansell, James Snyder, Lynnly Hoskins (admin support), Marsha Coyne, Kurtis Allaer, Matt Dupuis, Brittany Watson, Coraine Wray, Hazel Moore, Sarah Daniels, Paul Warriner, Helen Heath, Dr. David Colby, Paul Spense, Judy Sokolowski, Mike Buis, Noreen Blake, Carina Rodgers, Tracey Landry-Jardine

	Discussion	Action Item
1.0 Welcome	Carmen McGregor has joined the group and was welcomed	
2.0 Approval of Agenda	Agenda was approved by Elaine and seconded by Dina	
3.0 Approval of Minutes from March 11 th , 2015	Minutes from March 11, 2015 were approved by Elaine and seconded by Stephanie	
4.0 Working Group Updates		
4.1 Food Access and Availability	4.1.1 – Gleaning Program The volunteer policy is currently with management – it will be going to the union for review and then the Board of Health in June for final approval. Training is to start in June. Dina indicated that she has some additional training certificates if we need certain training done.	
4.2 Food Skills	4.2.1 CK Branding – Bayside Brewery – is now using the logo on their menu with a few items. Dina updated the group that the Foodland grocery chain is going to a new title of “neighbour” for items that come from within 100 miles and are using local as anything	

<p>4.3 Community Food Centre</p> <p>4.4 Sustainable Seafood</p>	<p>from Ontario.</p> <p>4.2.2 Composting – Steve Parr will be offering the workshops again. Dates are June 20th in Wallaceburg (note this date changed due to lack of registration with the first date), and May 30th in Chatham, date still needs to be booked for Blenheim. Location will be the libraries in each of the communities.</p> <p>4.2.3 – Food Skills Network Workshop The networking event will be June 24th – this will be an opportunity for us to bring together anyone who is currently doing or is interesting in doing food skills programming. Many other communities are already going in this direction – we bring everyone together to create a network that can support each other as well as provide training and resources 2-3 times per year.</p> <p>The March 31st event went really well. We had a great turnout and we will be working with the consultants (who weren't able to make it to the forum) to have our first working group meeting with anyone who has identified as wanting to be part of the core group. Eric asked to be part of this group as well.</p> <p>Letters are to go out later this week or early next week. Suggestion was made to have Dr. Colby do his talk and film it for YouTube or Cogeco Suggestion to make up vinyl banners for promotion</p>	<p>Action: Lyndsay to add Eric to the core working group invite list.</p> <p>Action: Lyndsay to send out a meeting invite for the next workgroup meeting.</p>
<p>5.0 Old Business</p> <p>5.1 Update on Training</p> <p>5.2 Procurement Research & Programming</p> <p>5.3 CKAD – Kitchen Incubator Survey</p>	<p>Collective Impact Workshop – some of the members that attended this workshop shared their impressions – we have already started to do some of this work, we are well ahead of other communities, are looking to build on relationships and develop new ones. Great workshop.</p> <p>We have received the RRFSS data, and have done some work with Riverview Gardens – they actually were already purchasing a lot more local foods then they had realized and were already at about 30% local purchases.</p> <p>Draft of the report has already been received. We are reviewing it now. Suggestion was to look into funding options – check with Amy Wilcox in the CAO's office, Lisa Smith at the</p>	

<p>5.4 Healthy Kids Community Challenge</p> <p>5.5 Healthy Communities Funding Update</p> <p>5.6 Let's Talk Food – Community Food System Assessment</p> <p>5.7 Update on Membership</p> <p>5.8 Gleaning and Edible Landscape Literature Review</p>	<p>library has a new funding system that we can access to see what grants we could apply for.</p> <p>No Update at this time</p> <p>No update at this time</p> <p>No update</p> <p>It is the time of year when we need to determine opening on our membership. Can everyone please let Lyndsay know if they would like to continue with the group. Once this is final, Lyndsay will send out the request for new members to join. We need a committee to review the applications once they come in – this will be done in August.</p> <p>No update</p>	<p>Action: Everyone to confirm membership, Lyndsay to send out applications, committee members will be Eric, Stephanie, Hayley, Ron, Derwyn and Rick.</p>
<p>6.0 New Business</p> <p>6.1 Understanding the Food System –presentation and discussion of flow chart</p> <p>6.2 Mission Statement Review/Strategic Planning Date</p> <p>6.3 Food Master Plan/Food Strategy</p>	<p>Lyndsay presented a draft diagram showing what we know is happening in the food system. This document is a living document as things are always changing. There is a bit more work that needs to be done on it and then it will be shared further.</p> <p>At our meeting in March there was a discussion about relooking at our mission statement, etc. This has been approved and currently the date is set for June 6th. At this point it seems that there aren't going to be enough people to hold the event that day so we are going to move the date to a Saturday in September. Once the date is booked, Lyndsay will send out the information so please try to attend as this will help to direct the work that we are doing.</p> <p>We have been requested by municipal council in 2011 to do a sustainable food security master plan – at this time there are no other communities that have done a master plan for food. Most have gone with a food strategy or food action plan. We are looking to</p>	<p>Action: Lyndsay to set a new date for the session in September.</p>

	<p>change this so that we are doing a food strategy as well. This will allow us to still include directions for the municipality but will also allow us to incorporate other areas outside municipal departments into a larger strategy that everyone can support. Suggestion was made to connect with Devin Andrews who has been working on the Age Friendly Strategy as well.</p>	
6.4 Facebook Group	<p>We have had approval to start a closed facebook group for the CKFPC. Lyndsay will be setting this up and inviting anyone who wants to join to do so. Elaine also suggested Wiggio as a way to connect – she will send out information about this. www.wiggio.com</p>	Action: Lyndsay to set up a Facebook Group and send out an email to invite people to join
6.5 Development of Training Package	<p>One of the suggestions that came out of our feedback session was to develop a complete training package for new members of the CKFPC. Lyndsay will work on this over the summer. If you have any suggestions for thing that can go in, please share them with her and she will include them.</p>	Action: Lyndsay to share manual for feedback once complete.
6.6 Human Library Project/Speaker Bureau	<p>There are a few groups (Prosperity Roundtable, CKAD, CKFPC, Workforce Planning Board, CK Library) that are working on creating a speaker bureau that the community can access to have guest speakers come and talk at classes, community groups, etc around topics that relate to our areas. To kick it off we will be hosting a Human Library in the fall. More details will come as they are developed.</p>	
7.0 Update/sharing on happenings in CK	<p>Stephanie – Every Plate Full – campaign happening in May/June – to bring in more fresh food into the food bank for clients, provide additional healthy choices, local fruits and vegetables.</p> <p>Also a reminder that there is a Homeless Response Line – the number is answered after hours and on weekends. This is a joint venture with the Salvation Army, Employment and Social Services and the Municipality of Chatham-Kent. The number is 519-354-6628</p>	
8.0 Adjournment	<p>Meeting was adjourned at 7:20 pm by Stephanie and seconded by Dina</p>	

Next Meeting Dates:

Large Group Meeting: Wednesday September 9th at the United Way office, 425 McNaughton Ave West, 5:30-7:30 pm

Individual Committees

Food Skills – meetings will be the second Tuesday of the month from 5-7 pm at the Health Unit, 435 Grand Ave West

Food Access and Availability – meetings will be the third Tuesday of the month from 5-7 pm at the health unit.