



Chatham-Kent Food Policy Council
Minutes
Wednesday September 9th, 2015 – 5:30-7:30pm
United Way of Chatham-Kent, Board Room

In attendance: Lyndsay Davidson (staff support), Ron Carnahan (Chair), Stephanie Watkinson, Elaine Lewis, Rick Bradley, Julie Zaylor, Carmen McGregor, Coraine Wray, Paul Warriner, Helen Heath, Mike Buis, Daryl Vermey, Tracey Landry-Jardine, Judy Sokolowski

Regrets: Todd Lozon, Penny Daniels, Rick Kucera, Audrey Ansell, James Snyder, Lynnly Hoskins (admin support), Marsha Coyne, Dr. David Colby, Noreen Blake, Carina Caryn, Derwyn Armstrong (co-chair), Eric Fitzgerald, Jamie McGrail, Mallory Nowakowski, Jenna Havens, Kaitlyn Morrison, Hayley Smith, Dina Edwards

	Discussion	Action Item
1.0 Welcome of New Members, Introductions	New member Daryl was welcomed and Lyndsay indicated that we have an additional group of new members that were unable to attend tonight – Jamie McGrail, Mallory Nowakowski, Jenna Havens and Kaitlyn Morrison.	
2.0 Approval of Agenda	Agenda was approved by Rick and Elaine	
3.0 Approval of Minutes from March May 13 th , 2015	Minutes were approved by Stephanie and seconded by Paul.	
4.0 Working Group Updates 4.1 Food Access and Availability 4.1.1 Gleaning Program	The pilot has started and we have 5 people trained that have gone through the training. So far we have been able to glean sweet corn at Mike Buis' farm. We have been given an opportunity to work with Truly Green Greenhouse to access some tomatoes, but just need to set up a date to make sure that we have the people available to do the preparation of the tomatoes for freezing. Recommendation to connect with Sis Lalonde and work with both the kitchen committee that she chairs and Neighbourlink as well.	

<p>4.2 Food Skills</p> <p>4.2.1 CK Branding</p> <p>4.2.2 Composting</p> <p>4.2.3 Food Skills Network</p> <p>4.3 Community Food Initiative</p> <p>4.4 Sustainable Seafood</p>	<p>No update at this time</p> <p>The workshop in May went well at the Chatham Branch of the library. Steve Parr offered the workshop again this year. The event was recorded so we will be working to get this into a format that it can be shared with the community.</p> <p>Hosted the Food Skills Network Workshop in July and had a great turnout with lots of new people interested in being involved. All the information will go back to the workgroup to finalize next steps.</p> <p>Meeting has been set now that the core working group has been formed. They are planning to have someone from Habitat for Humanity and CK Hospice come to speak to the group about their process and experiences starting up a new group. Group does need a few more members and the dates of the meetings are the third Monday of the month. Suggestion was to have a layout or job description of what/who you want to have at the table.</p> <p>The reports went out to each of the grocery stores in CK. No feedback was received. Next meeting date is scheduled for Monday September 14th.</p>	<p>Action: Lyndsay to bring this back to the CFI workgroup for action.</p>
<p>5.0 Old Business</p> <p>5.1 Update on Training</p> <p>5.2 Procurement Research & Programming</p> <p>5.3 CKAD – Kitchen Incubator Survey</p> <p>5.4 Healthy Kids Community Challenge</p>	<p>No new training available at this time. As things become available, Lyndsay will send them out to the group.</p> <p>No update</p> <p>Tamara from CKAD has joined the CFI group to hope to combine the two initiatives together</p> <p>Super Kids CK – funding has been received and the initiative was launched in the summer at Kingston Park. Have had to repost for a coordinator. Hoping to have the person in place for October.</p>	

5.5 Healthy Communities Funding Update	The Ministry of Health and Long Term Care has indicated that the Healthy Communities Funding will be discontinued as they feel that the work can continue without the program.	Action: Lyndsay to send out the list of vacancies as well as the time commitment. Everyone to share.
5.6 Let's Talk Food – Community Food System Assessment	Document was shared with the agenda. This is the draft without the final graphics design but completed report. Please don't share until the graphics are complete.	
5.7 Update on Membership vacancy	Currently we are still missing representation from Economic Development/BIA/Chamber of Commerce/Tourism, Restaurant, Food Distribution and Institutional Purchasing. The group requested that the list and a description of time commitment be sent to everyone to be able to share with any of their contacts.	
5.8 Gleaning and Edible Landscape Literature Review	Report was shared with the minutes and is available on the CKFPC website. We are hoping to start a workgroup in the community to look at this.	
5.9 Understanding the Food System	Document will continue to be a work in progress as new initiatives are added to the community.	
5.10 Mission Statement Review/ Strategic Planning Date	Date has been changed to Saturday September 19 th and Nancy Dubois will be coming to facilitate. It will go from 9:30-3:00. This was requested by the council and will hope to have lots of discussion.	
5.11 Food Master Plan/Food Strategy	This request will go to the BOH in October as we will be making the change from a Master plan to the Food Strategy model. We are hoping to work with a partner to be able to apply for Trillium Funding to support this process.	
5.12 Facebook Group	Has been started. If you are interested in being in this group, please let Lyndsay know or request to be added. It is a closed group and will only be for members of the CKFPC to share information, etc.	
5.13 Development of Training Package	Lyndsay has completed this and sent it out for everyone to review. If you have any feedback please let Lyndsay know and she will make additions or changes.	
5.14 Human Library Project	The CK Human Library project will happen on Saturday October 24 th and is a partnership	

	<p>between the CKFPC, the library, Prosperity Roundtable, Local Integration Partnership, CKAD and the Workforce Planning Board. We are hoping to have 10 “books” to check out and so far have a war vet, a farmer (Paul Spence) and a few other people confirmed. It will be a good event and Lyndsay encouraged everyone to attend if they had time.</p>	
<p>6.0 New Business</p> <p>6.1 Election Messaging</p> <p>6.2 Training Time for New Members</p> <p>6.3 November Meeting Date</p>	<p>We will be participating in the “Vote to End Poverty” Campaign. We will not be the lead but will be supporting the Prosperity Roundtable. Due to concerns about our structure after our involvement in the municipal elections, it was felt that it would be better to allow the Roundtable to be the lead as it is the same campaign that we would be encouraging. There are lawn signs, buttons and posters for anyone who is interested in helping to promote the messages.</p> <p>Lyndsay will be setting up times to meet with each of the new members. This will most likely be individual due to scheduling challenges.</p> <p>Our next meeting is scheduled for Wednesday November 11th – this is Remembrance Day so we are unable to meet. The group discussed and realizing that there will be people not able to attend any date selected, it was decided that the next meeting will be on Wednesday November 4th.</p>	<p>Action: Lyndsay to send out the date change and details for location.</p>
<p>7.0 Update/sharing on happenings in CK</p>	<p>Helen – 60th Anniversary of Red Feather is this year and they will be hosting a reunion at McKeough School (Blair’s Bootcamp) – will include a fashion show, dance, throwback room with tickets at \$60.00 with a \$25.00 tax receipt – event is scheduled for October 3rd from 5:30-?. Please share.</p> <p>Stephanie – Chatham food drive BBQ will be at Food Basics on Friday September 11th to help restock shelves. Food bank usage is up and they are trying to do healthier options. Also trying to supply Fruit and Vegetable snacks for kids lunches. There is also the Christmas Campaign Kickoff on Wednesday November 4th which will be a business lunch instead of the concert done in previous years.</p> <p>Elaine – going into the fall well prepared this year. New online ordering system from the University of Windsor has started and each program will get up to an \$800 credit to use the system. Will be going into phase 3 of the farm to school program in the spring so planning for that has already started.</p>	

8.0 Adjournment	Meeting was adjourned at 7:00 pm by Stephanie and Judy.	
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Next Meeting Dates:

Large Group Meeting: **Wednesday November 4th at the Health Unit, 435 Grand Ave West, 5:30-7:30 pm** (note the location and date change!)

Individual Committees

Food Skills – meetings will be the second Tuesday of the month from 5-7 pm at the Health Unit, 435 Grand Ave West

Food Access and Availability – meetings will be the third Tuesday of the month from 5-7 pm at the health unit.