



Chatham-Kent Food Policy Council
Minutes
Wednesday November 9th, 2016 – 5:30-7:30pm
United Way of Chatham-Kent, 425 McNaughton Ave West

In attendance: Ron Carnahan (Chair), Stephanie Watkinson, Rick Bradley, Coraine Wray, Dr. David Colby, Carmen McGregor, Dina Edwards, Carina Caryn, Lyndsay Davidson (staff Support), Derwyn Armstrong

Regrets: Mike Buis, Todd Lozon, Rick Kucera, Audrey Ansell, James Snyder, Lynnly Hoskins (admin support), Marsha Coyne, Eric Fitzgerald, Daryl Vermey, Julie Zaylor, Helen Heath, Judy Sokolowski, Noreen Blake, Tracy Landry-Jardine, Kaitlyn Morrison.

	Discussion	Action Item
1.0 Welcome & Introductions	Ron Welcomed everyone	
2.0 Approval of Agenda	Request was made to change 6.1 Healthy Kids Community Challenge to “Super Kids CK” as this is what the program is called in our community. Agenda was approved by Dr. Colby and Seconded by Derwyn	
3.0 Approval of Minutes	Minutes were approved by Rick and seconded by Stephanie.	
4.0 Working Group – updated		
4.1 Food Access and Availability	Gleaning Program – Next meeting will be in January when the group begins their planning for 2017. Lyndsay did not confirm about age of volunteers so will follow- up on that. It was discussed that if students are doing it as part of their school hours then they will be covered under WSIB through the school. Would still be good to have younger students involved with participation from their parents as well. Lyndsay/Carina will find out about this.	Action: Lyndsay to find out from Carina if there is an age for gleaning volunteers.
4.2 Food Skills	Food Skills Network – still working on the website and hope to launch now in January. Question if the website is AODA compliant – Lyndsay didn’t know if it was but will find	Action: Lyndsay to find out if website is AODA

	out. If it isn't, there are two organizations that can assist with making it AODA compliant.	compliant and if not, what needs to be done.
4.3 Community Food Initiative	The consultants have been hired for the completion of the Business Plan. Mellor Murray Consulting has been hired – Aileen Murray and Lynn McGechy-Schultz will be working on the project. Both are from Chatham-Kent and have a good understanding of our community and available resources.	
4.4 Sustainable Seafood	No responses from the various stores that the letters were sent to. Dina mentioned that the stores are limited in their ability to do policies outside what is determined by the head office. Dr. Colby suggested that the letters be resent to the office instead.	Action: Lyndsay to resend letters to the head offices.
5.0 CKFPC Strategic Plan	The Strategic Plan is complete – there are still a lot of members that have not come forward with areas they would like to be involved with. The expectation is that everyone will be a part of the activities of the council. Please decide what you would like to be involved with.	Action: Please determine what area you are able to help with for the strategic plan.
6.0 Old Business		
6.1 Super Kids CK	Our new coordinator Annie Lukacsovics has started and is getting planning done for the activities. Funding for this theme goes until March 2017. The next theme may be focused around fruit and vegetable consumption or healthy breakfasts.	
6.2 Update on Membership Vacancies	Our memberships needs to be finalized today as part of our TOR. Once that is done Lyndsay will send out the applications forms and begin promoting recruitment. We will go until December 9 th . Please share the facebook posts and information with anyone who might be interested. Lyndsay will send an email to some of our contacts who might fit the missing areas. If you are interested in being on the review committee, please let Lyndsay know. We will need a couple of volunteers to review the applications. This will happen the week of December 12 th .	Action: Let Lyndsay know if you are interested in reviewing committee applications.
6.3 CK Food Strategy	Due to staffing constraints at the health unit, we are putting this project on hold until the position is filled. The CKAD has been notified of this and are supportive. Once staffing levels return, this will be the first project worked on.	
6.4 Human Library Project	The second annual event happened on October 22 nd and had a great group of “human” books to choose from. The event was a success and we are always open to ideas for next year.	
6.5 Terms of Reference	Consensus was achieved on the changes to the TOR. Great discussion about many aspects.	Action: Lyndsay to share updated TOR with membership.

7.0 New Business		
7.1 New Grocery Locations	Discussion about visiting the two new/newly renovated locations at Giant Tiger and the Dutch Market. The group felt that people could go on their own at this time.	
7.2 Meeting Dates for 2017	It was suggested that meeting dates remain consistent so dates for 2017 will be: Wednesday January 11 Wednesday March 8 Wednesday May 10 Wednesday September 13 Wednesday November 8	
8.0 Update/sharing on happenings in Chatham-Kent	Stephanie shared that the Salvation Army Christmas Kick-off is next week from 4:30-6:30 on Wednesday November 16 th at Club Lentinas with Kettles kicking off the next day. Derwyn shared a story of a child that participated in one of the gardens in Wallaceburg. He has special needs and the locations created a garden for him to work in.	
9.0 Adjournment	Meeting was adjourned at 7:00 pm – motioned by Dina and seconded by Stephanie.	

Next Meeting Dates:

Large Group Meeting: **Wednesday January 18th at the United Way Office, 425 McNaughton Ave West, 5:30-7:30 pm**

Individual Committees

Food Skills – meetings will be the second Tuesday of the month from 5-7 pm at the Health Unit, 435 Grand Ave West

Food Access and Availability – meetings will be the third Tuesday of the month from 5-7 pm at the health unit.